

**Terms of Reference**

**Purpose:** To advise, govern, oversee policy and direction, and assist with the leadership and general promotion of EcoSuperior so as to support the organization's mission and needs.

**Our Vision:** We envision thriving communities in northwestern Ontario and the Lake Superior Basin that are ecologically, socially and economically sustainable.

**Our Mission:** To achieve greater environmental stewardship in Northwestern Ontario and the Lake Superior Basin through engagement, education, collaboration, action and leadership.

**\*Major responsibilities:**

- Organizational leadership and advisement
- Organization of the board of directors, officers, and committees
- Recommendation and approval of policies and procedures
- Financial management, including adoption and oversight of the annual budget
- Oversight of program planning and evaluation
- Personnel evaluation and staff development
- Review of organizational and programmatic reports as required
- Promotion of the organization
- Fundraising and outreach

*\*Members of the board share these responsibilities while acting in the interest of EcoSuperior. Each member is expected to make recommendations based on his or her experience and vantage point in the community.*

**Length of term:** Each director is expected to serve a 3-year term, with unlimited renewal. A current term schedule is attached.

**Meetings and time commitment:**

- The board of directors meets monthly, except July, August and December, on the third Friday of the month at 11:30 a.m. Meetings typically last 90 minutes.
- Committees of the board meet as required. There are currently 4 committees: Finance, Personnel, Executive and Building.
- Board members may be asked to represent EcoSuperior at other special events or media launches through the year if available.

**Expectations of board members:**

- Attend and participate in meetings on a regular basis, and special events as able.
- Participate on at least one standing committee of the board, and serve on ad-hoc committees as necessary.
- Be alert to community concerns that can be addressed by EcoSuperior's mission, objectives, and programs.
- Help communicate and promote EcoSuperior's mission and programs to the community.
- Become familiar with EcoSuperior's finances, budget, and financial/resource needs.
- Understand the policies and procedures of EcoSuperior.
- Financially support EcoSuperior in a manner commensurate with your ability.
- Participate in the values and principles of EcoSuperior's programs to the best of your ability.

**Attendance:** If a member misses three consecutive board meetings in any given year, the board may choose to remove the member from the slate for renewal at the annual general meeting. A director may request a one-year personal leave of absence within a term.

## **TERMS FOR BOARD OF DIRECTORS**

Directors are appointed for three year terms with unlimited renewal subject to approval by the members.

<b>DIRECTOR</b>	<b>START YEAR</b>	<b>CURRENT TERM ENDING</b>
<b>Chris Walton</b>	<b>2006</b>	<b>2016</b>
<b>Jane Todd</b>	<b>1999</b>	<b>2014</b>
<b>John Stephenson</b>	<b>2009</b>	<b>2015</b>
<b>Ken Allan</b>	<b>2006</b>	<b>2016</b>
<b>Bryan Heppler</b>	<b>1998</b>	<b>2014</b>
<b>Kerri Marshall</b>	<b>2011</b>	<b>2015</b>
<b>Tony Gillies</b>	<b>1999</b>	<b>2016</b>
<b>Pat Johansen</b>	<b>2011</b>	<b>2015</b>
<b>Colin Kelly</b>	<b>1999</b>	<b>2015</b>